

**Office of the Secretary of Defense**

**Pt. 310, App. D**

officer, employee or member of the Department in pending or potential litigation to which the record is pertinent.

**J. ROUTINE USE—DISCLOSURE TO MILITARY BANKING FACILITIES**

Information as to current military addresses and assignments may be provided to military banking facilities who provide banking services overseas and who are reimbursed by the Government for certain checking and loan losses. For personnel separated, discharged, or retired from the Armed Forces, information as to last known residential or home of record address may be provided to the military banking facility upon certification by a banking facility officer that the facility has a returned or dishonored check negotiated by the individual or the individual has defaulted on a loan and that if restitution is not made by the individual, the U.S. Government will be liable for the losses the facility may incur.

**K. ROUTINE USE—DISCLOSURE OF INFORMATION TO THE GENERAL SERVICES ADMINISTRATION**

A record from a system of records maintained by a Component may be disclosed as a routine use to the General Services Administration (GSA) for the purpose of records management inspections conducted under authority of 44 U.S.C. 2904 and 2906.

**L. ROUTINE USE—DISCLOSURE OF INFORMATION TO THE NATIONAL ARCHIVES AND RECORDS ADMINISTRATION**

A record from a system of records maintained by a Component may be disclosed as

a routine use to the National Archives and Records Administration (NARA) for the purpose of records management inspections conducted under authority of 44 U.S.C. 2904 and 2906.

**M. ROUTINE USE—DISCLOSURE TO THE MERIT SYSTEMS PROTECTION BOARD**

A record from a system of records maintained by a Component may be disclosed as a routine use to the Merit Systems Protection Board, including the Office of the Special Counsel, for the purpose of litigation, including administrative proceedings, appeals, special studies of the civil service and other merit systems, review of OPM or Component rules and regulations, investigation of alleged or possible prohibited personnel practices, including administrative proceedings involving any individual subject of a DoD investigation, and such other functions, promulgated in 5 U.S.C. 1205 and 1206 or as may be authorized by law.

**N. ROUTINE USE—COUNTERINTELLIGENCE PURPOSES**

A record from a system of records maintained by a Component may be disclosed as a routine use outside the Department of Defense (DoD) or the U.S. Government for the purpose of counterintelligence activities authorized by U.S. law or Executive Order or for the purpose of enforcing laws that protect the national security of the United States.

**APPENDIX D TO PART 310—PROVISIONS OF THE PRIVACY ACT FROM WHICH A GENERAL OR SPECIFIC EXEMPTION MAY BE CLAIMED**

(See paragraph (d) of §310.26 )

Exemptions		Section of the Privacy Act
(j)(2)	(k) (1-7)	
No .....	No .....	(b)(1) Disclosures within the Department of Defense.
No .....	No .....	(2) Disclosures to the public.
No .....	No .....	(3) Disclosures for a "Routine Use."
No .....	No .....	(4) Disclosures to the Bureau of Census.
No .....	No .....	(5) Disclosures for statistical research and reporting.
No .....	No .....	(6) Disclosures to the NARA.
No .....	No .....	(7) Disclosures for law enforcement purposes.
No .....	No .....	(8) Disclosures under emergency circumstances.
No .....	No .....	(9) Disclosures to the Congress.
No .....	No .....	(10) Disclosures to the GAO.
No .....	No .....	(11) Disclosures pursuant to court orders.
No .....	No .....	(12) Disclosure to consumer reporting agencies.
No .....	No .....	(c)(1) Making disclosure accountings.
No .....	No .....	(2) Retaining disclosure accountings.
Yes .....	Yes .....	(c)(3) Making disclosure accounting available to the individual.
Yes .....	No .....	(c)(4) Informing prior recipients of corrections.
Yes .....	Yes .....	(d)(1) Individual access to records.
Yes .....	Yes .....	(2) Amending records.
Yes .....	Yes .....	(3) Review of the Component's refusal to amend a record.

Exemptions		Section of the Privacy Act
(j)(2)	(k) (1-7)	
Yes .....	Yes .....	(4) Disclosure of disputed information.
Yes .....	Yes .....	(5) Access to information compiled in anticipation of civil action.
Yes .....	Yes .....	(e)(1) Restrictions on collecting information.
Yes .....	No .....	(e)(2) Collecting directly from the individual.
Yes .....	No .....	(3) Informing individuals from whom information is requested.
No .....	No .....	(e)(4)(A) Describing the name and location of the system.
No .....	No .....	(B) Describing categories of individuals.
No .....	No .....	(C) Describing categories of records.
No .....	No .....	(D) Describing routine uses.
No .....	No .....	(E) Describing records management policies and practices.
No .....	No .....	(F) Identifying responsible officials.
Yes .....	Yes .....	(e)(4)(G) Procedures for determining if a system contains a record on an individual.
Yes .....	Yes .....	(H) Procedures for gaining access.
Yes .....	Yes .....	(I) Describing categories of information sources.
Yes .....	No .....	(e)(5) Standards of accuracy.
No .....	No .....	(e)(6) Validating records before disclosure.
No .....	No .....	(e)(7) Records of First Amendment activities.
No .....	No .....	(e)(8) Notification of disclosure under compulsory legal process.
No .....	No .....	(e)(9) Rules of conduct.
No .....	No .....	(e)(10) Administrative, technical, and physical safeguards.
No .....	No .....	(11) Notice for new and revised routine uses.
Yes .....	Yes .....	(f)(1) Rules for determining if an individual is subject of a record.
Yes .....	Yes .....	(f)(2) Rules for handling access requests.
Yes .....	Yes .....	(f)(3) Rules for granting access.
Yes .....	Yes .....	(f)(4) Rules for amending records.
Yes .....	Yes .....	(f)(5) Rules regarding fees.
Yes .....	No .....	(g)(1) Basis for civil action.
Yes .....	No .....	(g)(2) Basis for judicial review and remedies for refusal to amend.
Yes .....	No .....	(g)(3) Basis for judicial review and remedies for denial of access.
Yes .....	No .....	(g)(4) Basis for judicial review and remedies for other failure to comply.
Yes .....	No .....	(g)(5) Jurisdiction and time limits.
Yes .....	No .....	(h) Rights of legal guardians.
No .....	No .....	(i)(1) Criminal penalties for unauthorized disclosure.
No .....	No .....	(2) Criminal penalties for failure to publish.
No .....	No .....	(3) Criminal penalties for obtaining records under false pretenses.
Yes <sup>1</sup> .....	No .....	(j) Rulemaking requirement.
N/A .....	No .....	(j)(1) General exemption for the Central Intelligence Agency.
N/A .....	No .....	(j)(2) General exemption for criminal law enforcement records.
Yes .....	No .....	(k)(1) Exemption for classified material.
N/A .....	No .....	(k)(2) Exemption for law enforcement material.
Yes .....	N/A .....	(k)(3) Exemption for records pertaining to Presidential protection.
Yes .....	N/A .....	(k)(4) Exemption for statistical records.
Yes .....	N/A .....	(k)(5) Exemption for investigatory material compiled for determining suitability for employment or service.
Yes .....	N/A .....	(k)(6) Exemption for testing or examination material.
Yes .....	N/A .....	(k)(7) Exemption for promotion evaluation materials used by the Armed Forces.
Yes .....	No .....	(l)(1) Records stored in GSA records centers.
Yes .....	No .....	(l)(2) Records archived before September 27, 1975.
Yes .....	No .....	(l)(3) Records archived on or after September 27, 1975.
Yes .....	No .....	(m) Applicability to Government contractors.
Yes .....	No .....	(n) Mailing lists.
Yes <sup>1</sup> .....	No .....	(o) Reports on new systems.
Yes <sup>1</sup> .....	No .....	(p) Annual report.

<sup>1</sup> See paragraph (d) of § 310.26.

APPENDIX E TO PART 310—SAMPLE OF  
NEW OR ALTERED SYSTEM OF  
RECORDS NOTICE IN FEDERAL REG-  
ISTER FORMAT

(See paragraph (f) of § 310.30)

NEW SYSTEM OF RECORDS NOTICE

**DEPARTMENT OF DEFENSE**

OFFICE OF THE SECRETARY

PRIVACY ACT OF 1974; SYSTEM OF RECORDS

**AGENCY:** Office of the Secretary, DoD.

**ACTION:** Notice to add a system of records.

**SUMMARY:** The Office of the Secretary of Defense proposes to add a system of records to its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.